



# Staff Recognition Form



## Exceptional Customer Service Deserves Recognition

### Customer Service Improvement Programme

If you've had great customer service, we'd like you to help us congratulate the staff who have helped you. Please complete this form and return it to the Freepost address at the bottom of this page, or visit our website, [www.scania.co.uk](http://www.scania.co.uk), where you will find an on-line form.

#### NOMINEE INFORMATION:

Staff member: \_\_\_\_\_

Dealership: \_\_\_\_\_

Department (if known): \_\_\_\_\_

#### Why are you nominating him or her?

All completed forms will be reviewed by representatives from across the Scania organisation. Staff will receive thanks and commendations and occasionally awards may be made. All examples given will be used by Scania to help develop its customer service levels by sharing with staff the experiences you value as a customer.

#### YOUR DETAILS:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Company name: \_\_\_\_\_

Telephone no: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

For more information  
contact the Scania  
Recognition Team  
Telephone: 01908 329312  
E-mail:  
[sgb.recognition@scania.com](mailto:sgb.recognition@scania.com)

When you have completed this form, please return it to:  
**Scania Recognition Programme**  
**FREEPOST MK15**  
**Delaware Drive**  
**Tongwell**  
**Milton Keynes**  
**MK15 8BR**  
or use the Scania internal post

